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| HIRE ENQUIRY FORM  NEWLYN ART GALLERY LTD |
| To get a quote/make a booking please complete this enquiry form and email it to Events Programmer Bettina Wenzel [bettina.wenzel@newlynartgallery.co.uk](mailto:bettina.wenzel@newlynartgallery.co.uk) or call the gallery on 01736 363715.  *Please be advised that our exhibition programme runs across both venues. Please contact us for further information.* |
| 1. Contact Name and Address |
| 1. Organisation/Company |
| 1. Contact Phone |
| 1. Contact Email |
| 1. Date(s) & Times required   This must include the time you need for setting up and tidying. |
| 1. Space(s) required |
| 1. Hire purpose/Type of event |
| 1. Number of people attending |
| 1. Will you charge admission for your event? |
| 1. Additional facilities required (ie: tables, chairs, catering etc.) |
| 1. Would you like us to provide a bar? |